



# Kowloon Development Company Limited

## Pioneer Centre - Exhibition/Promotion Venue Application Form

1. Applicant :

a) Company/Organization Name : \_\_\_\_\_  
(Please tick if your company is an advertising\*/PR agency [  ])

b) Address : \_\_\_\_\_

c) Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_

d) Contact Person : \_\_\_\_\_  
\_\_\_\_\_

2. Venue(s)/ : Location \_\_\_\_\_

3. Date : From \_\_\_\_\_ To \_\_\_\_\_ (inclusive)

4. Official Name of The Function/ : \_\_\_\_\_  
\_\_\_\_\_

5. Theme & Mode of the Function/ : \_\_\_\_\_  
\_\_\_\_\_

\* If your company is an advertising/PR agency, please indicate the company name of your client/your company represents :  
\_\_\_\_\_

Applicant's Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Title : \_\_\_\_\_

Date : \_\_\_\_\_

\*\* This is only an application form. Confirmation of the venue requested will be subject to signing of the Licence Agreement.

\*\* Please attach a copy of your Company's Business Registration Certificate (if applicable).



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\*\* Please submit a detail proposal covering the following :

1. Title of the exhibition (must be of a specific theme) and description of how the exhibition will be carried out.
2. List of products to be displayed in the exhibition (Products that are not in the list will not be allowed to be displayed in the exhibition).
3. Special gimmicks of the exhibition, e.g. performances, seminars, lucky draw, free souvenirs, games, special decorations or simple sales booths, use of audio/video equipment , etc.
4. Publicity plan for the exhibition.

\*\* The completed application form and all correspondence shall be sent or faxed to us (details as below) at least **7 days** prior to the proposed event commencement date :

Leasing Department  
Kowloon Development Company Limited  
23/F Pioneer Centre  
750 Nathan Road  
Kowloon

Fax No. : 2626 0392